



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.429

Date: 15/12/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011 Mrs. Ratna Chowdhury (ID No. 711118001) (Passport No. A11197519), Senior Data Entry Operator, Office of the Additional Chief Engineer, South-Eastern Zone, Bangladesh Water Development Board, Chattogram has been granted permission on special consideration to visit India for the purpose of follow-up treatment of her spinal cord for a period of 30 (Thirty) days from 17-12-2025 to 15-01-2026 or the date of commencement of her journey.

2. She will be accompanied by her husband, Mr. Kanu Aich (Passport No. A04341939) & her son, Mr. Dibakor Aich (Passport No. A11297848), and her Daughter, Ms. Dipannita Aich (Passport No. A11197520) during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by herself & her husband.
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) She will not be allowed to extend her leave;
 - (d) She will draw her pay and allowances in local currency;
 - (e) She must show the expenses of this travel in her income tax return;
 - (f) She will start her travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
4. This order has been issued with the approval of the competent authority.

15-12-2025

Md. Abdul Salim

Deputy Director (Admin)

02222230021

a.salim.bwdb@gmail.com

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Office of the Additional Chief Engineer, South-Eastern Zone, Bangladesh Water Development Board, Chattogram, ;
3. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Deputy Director/Accounts Officer, Regional Accounting Centre (RAC), Bangladesh Water Development Board, Chattogram;
9. Mrs. Ratna Chowdhury, Senior Data Entry Operator, Office of the Additional Chief Engineer, South-Eastern Zone, Bangladesh Water Development Board, Chattogram, ;
10. Personal Assistant, Office of the ADG(Admin), Bangladesh Water Development Board and
11. Office Copy/Master Copy.



15-12-2025

Mohammad Fazlur Rahman
Senior Assistant Director (Admin-2)